

APPLICATION FORM FOR ALLOTMENT OF WORK-SHED INSIDE THE INDUSTRIAL ESTATES OF MANIPUR

1.	Name and address of the applicant : -	
2.	Present address of the applicant: -	
3.	Permanent address of the applicant: -	
4.	Name of Industrial Unit: -	
	i. Udyam Registration :	
	ii. Factory permit/Licence	
	iii. Licence for Pollution Control Board/FSSAI if required:	
5.	Name of articles to be manufactured for which work shed/space is required: -	
6.	Experience in the trade: -	
	i. Technical: -	
	ii. Others: -	
7.	Whether the unit is existing or new: -	
8.	Present position of unit: -	
	i. Present status of machinery: - (enclose extra sheet with value): -	
	ii. Present position of working capital:	
	iii. Number of persons employed (Male/Female): -	
	iv. Requirement of power per day:	
	v. Requirement of water gallon/litre per day:	
9.	Has the applicant availed any type of loan from any financial institution? If so, please enclose 'No Loan due/ Repayment Certificate' from the bank.	
10.	Earnest Money of Rs. 5000/- (<i>Demand Draft in favour of Director Trade, Commerce & Industries, Manipur</i>) copy	
11.	In case work shed/factory shed is not available in the Estate applied for whether the applicant is prepared to accept allotment elsewhere and if so, in which Estate or Estates:	

I agree to abide by the rules and regulations that will be laid down by the Estate Authority for proper maintenance and use of the Estate building and also to enter into an agreement before taking possession of the building.

Place: -

Dated: -

Signature of Applicant

Name in full: -

Unit name: -

Status of applicant

Recommendation from the General Manager, District Industries Centre of the concerned district.

**General Manager,
District Industries Centre**

NB: - 1. The application form must be submitted in triplicate to the General Manager, DICs in whose jurisdiction of Industrial Estate is situated. The application will be forwarded by the General Manager, DICs to the Director of Commerce & Industries, Manipur in duplicate after necessary verification within 15 days of the receipt of application. While forwarding the application, the concerned General Manager should specifically state whether for acceptance with necessary justification.

2. At the time of occupation of the sheds, if allotted, the applicant is required to pay a security deposit as will be communicated later on and 5 (five) months' rent in advance.