

Request for Qualification (RFQ) for use of the facility for provision of Skill/Production on commercial scale in the Apparel and Garment making Centre.

1. Background:

With the view to generate productive employment and mark the beginning of organised textile industry in the North East region, setting up of Apparel and Garment Making Centre has been initiated in each of the eight North East States by the Ministry of Textiles, Government of India in consultation with the State Government. Under this initiative, three units of modern Apparel and Garment Making are being set up in each centre to be operated on a "plug and play" mode for provision of quality skill (one unit) and production on commercial scale in the Apparel and Garment making. Commercial Scale (two units) production may be taken up as per the local requirements like uniforms for police and students for the supply under the ongoing schemes as well as open market in the State, North Eastern region, in the country and for export. It can also be used for converting locally produced handloom fabrics into fashion garments.

1.1 Accordingly, proposal is hereby invited for running the facility for the purpose specified from registered Company/firms/societies, which meet the eligibility criteria.

2. Eligibility Criteria:

2.1 The bidder should be a legal entity registered in India either as a Trust, registered under the Indian Trust Act, 1882 **or** a Society, registered under The Societies Registration Act, 1860, **or** a MSME registered with State Governments, **or** a Partnership firm/Company registered under the Companies Act, 2013. Bidders, who are members of registered Associations of garment manufacturer like Apparel Export Promotion Council (AEPC), Clothing Manufacturers of India (CMAI), etc., may submit self attested copy, membership of Association along with their proposal.

2.2 The bidder should have (i) **experience** of manufacturing apparel and Garments(in case of manufacturing) and provision of Skill development training in textile sector (in case of provision of Skill) for a **period not less than 3 years** and (ii) **turnover** not less than Rs. 10 crore per annum on an average for the last 3 years (in manufacturing) and provision of skill to not less than 500 persons per year on an average (in case of skilling).

2.3 Self attested copy of Certificate of incorporation, PAN number and documents indicating incorporation and audited Balance Sheets for the last 3 years export performance (if any) as proof of revenues arising from apparel and garment manufacturing business shall have to be enclosed.

2.4 The bid shall be submitted by the date and time indicated in the format enclosed in plain paper.

3. **Period of Contract:**

The facility will be provided for a period of **3 (three) years**, which may be extended on the basis of satisfactory performance, as per mutually agreed terms and conditions.

Provided that the contract can be cancelled with prior notice of **90 days** from either side.

4. **Liability of the Bidder:**

4.1 The facility shall be operated, maintained and used only for production of Apparel and Garment on a commercial scale or provision of skill and not for any other purpose. This will not be transferable to any other individual/form/entrepreneur.

4.2 Due care shall be taken for maintenance of the machineries well in time so as to ensure that the physical conditions of the facility remain in tact. The maintenance shall be undertaken as per guidance of the Project Implementing Agency. All expenditure on these accounts shall be borne by the Operating agency of its own.

4.3 The Operating Agency employ persons as per standard requirement in the production units including local youth as far as possible.

4.4 Further the Operating Agency shall engage required persons and meet all expenses related to operation of the unit including salaries, wages, utilities power, water, etc, maintenance of project assets like Building, machinery, equipment's etc., as well as statutory dues as per normal rules of his own.

4.5 The Operating Agency shall arrange necessary capital and other pre-requisites for running the unit for production or skill provision by availing assistance as admissible under ongoing schemes of Central/State Government (like Integrated Skill Development Scheme (ISDS) of Ministry of Textiles) and supplementing it out of its own as may be required. However, getting such assistance from Government will not be binding on the project implementing agency. The selected agency shall take necessary steps for starting the unit within 30 days of taking over the facility.

5. Role of Project Implementing Agency (PIA) /State Government:

5.1 The State Govt/Project implementing agency (PIA) shall facilitate functioning of the unit by providing power, water and other facilities as per prevalent practices for similar cases.

5.2 An agreement indicating terms and conditions for using the facility shall be executed with the Operating Agency by the Project Implementing Agency.

6. Selection of Operating Agency:

6.1 Parties interested for using the facilities skilling or for manufacturing/production shall submit their offers as per the following terms and conditions:

- (i) Separate bids shall be submitted for using the facility for "**Skilling**" and for "**Production on commercial scale**". This should be clearly written in bold in red ink on cover of the envelope containing the offer.
- (ii) The bid shall be for each unit of 100 machines, it may be for one or two units in case of production. For skilling however, only one unit will be provided.

- (iii) Earnest Money Deposit (EMD) in the form of Bank Guarantee (BG)/Demand Draft for Rs. 50,000/- (Rupees Fifty thousand only) per unit shall be submitted with the technical bid for each unit. The Bank Draft/Demand Draft shall be drawn in favour of the Project Implementing Agency. The Earnest Money of unsuccessful bidder shall be returned within 15 days of completing selection process. EMD of the successful bidder will be adjusted with the performance guarantee. However, in case a bidder withdraws from the tender process after opening of the bids, the EMD amount shall be forfeited.
- (iv) Each bid shall be submitted in two separate sealed envelopes covering –
- i. Technical bid:- giving relevant details of the bid as indicated in the eligible criteria. Self attested copy of relevant documents shall have to be submitted with the bid.
 - ii. Financial bid: – indicating the user fees to be paid per month per unit (both in figure and words) which **would not be less** than Rs. 50,000 (Rupees Fifty thousand only) per unit.

Both the envelopes shall be put together in another envelope and deposited as the offer.

7. Evaluation of Bid:

7.1 All the bids received within the scheduled time will be opened at the time and place indicated and shall be scrutinized by a Committee, constituted for the purpose including a representative of the Ministry of Textiles.

7.2 The technical bids shall be opened **first** and checked with reference to the eligible criteria. Technical bids, which are incomplete in any respect, shall be summarily rejected.

7.3 After screening of the technical bids which are found to be valid in all respect, the financial bids of such bidders (whose technical bid is found to be valid) shall be opened.

7.4 The financial bid of the valid bidders shall be tabulated and the unit will be awarded to the bidder, who has offered the highest value, provided it is not less than Rs. 50,000/- per month per unit.

7.5 In case there is no valid bid exceeding Rs. 50,000 per month per unit, the bidding process shall be treated as cancelled and the matter shall be placed before the Committee for deciding the next course of action.

7.6 In case the same highest bid is made by more than one party, the bidder having the highest average turnover in the last 3 years shall be awarded the bid.

8. Awarding the Work:

8.1 As indicated above, the highest bidder shall be selected as per the recommendation of the Committee accordingly.

8.2 The selected agency shall be required to provide a performance guarantee equivalent to 3 (three) times the bid value(per month) out of which the Earnest Money Deposit amount shall be adjusted. He/She will also be required to execute an agreement about running of the unit incorporating relevant terms and conditions..

8.3 The unit shall be made available to the highest bidder on completion of payment of performance guarantee and execution of the agreement.

9. Arbitration

In the event of any dispute or differences arising in management of the unit for the purpose specified, the matter shall be referred to the Secretary (Textiles), whose decision on the issue(s) shall be final and binding.

Enclosed: Form for submitting bids.

1 (a) Technical bid for Production on commercial scale

1(b) Financial bid for Production on commercial scale

2(a) Technical bid for Skilling

2(b) Financial bid for Skilling.

Application form for submission of Bid

1(a) Production on Commercial Scale : Technical Bid

1. Name of the Party :
2. Address : Street:
Town/City
District
State
PIN
Telephone No.
Mobile No.
Email:
3. Details of Registration \ :
Number & Date
(Self attested copy to be enclosed)
4. Proof of experience of Production(Turnover):
(self attested copy to be enclosed):

Sl. No.	Year	Experience			Production	Export
		Location of production unit(s)	No. of machines	No. of workers		
1	2	3	4	5	6	7
1	2012-13					
2	2013-14					
3	2014-15					

5. Details of Earnest Money in the form of Demand Draft/Bank Guarantee:
 - (i) Amount (Rs.) :
 - (ii) DD No./BG Details :
 - (iii) Date :
 - (iv) Name of Bank :

(Signature of the Authorised person)
with official seal

Date:

Application form for submission of Bid

1(b) Production on Commercial Scale : Financial Bid

1. Name of the Party :
2. Address : Street:
Town/City
District
State
PIN
Telephone No.
Mobile No.
Email:
3. Details of Registration \ :
Number & Date
(Self attested copy to be enclosed)
4. User Fee to be paid per unit per year Rs.(in
words.....)

(Signature of the Authorised person)
with official seal

Date:

Application form for submission of Bid

2(a) Provision of Skill : Technical Bid

1. Name of the Party :
2. Address : Street:
Town/City
District
State
PIN
Telephone No.
Mobile No.
Email:
3. Details of Registration \ :
Number & Date
(Self attested copy to be enclosed)
4. Proof of experience of Production(Turnover):
(self attested copy to be enclosed):

Sl.No.	Year	Location of the centre	Number of persons provided training
1	2	3	4
1	2012-13		
2	2013-14		
3	2014-15		

5. Details of Earnest Money in the form of Demand Draft/Bank Guarantee:
 - (i) Amount (Rs.) :
 - (ii) DD No./BG Details :
 - (iii) Date :
 - (iv) Name of Bank :

(Signature of the Authorised person)
with official seal

Date:

Application form for submission of Bid

1(b) Provision of Skill : Financial

1. Name of the Party :
2. Address : Street:
Town/City
District
State
PIN
Telephone No.
Mobile No.
Email:
3. Details of Registration \ :
Number & Date
(Self attested copy to be enclosed)
4. User Fee to be paid per unit per year Rs.(in
words.....)

(Signature of the Authorised person)
with official seal

Date: